



Building Department Sign Permit Application

Section 1- Site Information *(please print)*

1. Address/ Location of Site: _____
2. Assessor's Parcel Number: _____
3. How many signs will be installed at this site? _____ If more than one, please attach an additional copy of this form for each additional sign request.

Section 2- Contractor Information

1. Contractor: _____ License # _____
2. Address: _____
3. Phone: _____ Fax: _____

Section 3- Property Owner Information

1. Name: _____
2. Address: _____
3. Phone: _____ Fax: _____
4. Zoning Classification _____

Section 4- Sign Information

1. What is the value of the sign *(labor and materials)*? _____
2. Is this an illuminated sign? Yes _____ No _____ If yes, an electrical permit must be obtained before sign will become energized.
3. Type of Sign: Wall _____ Monument _____ Window _____ Interstate Highway _____
4. Square Footage of Sign: _____

Additional Requirements

1. Please submit two (2) scaled site plan diagrams showing the site property boundaries, structures on the site, including the proposed sign location and adjacent right-of-way dimensions.
2. Please submit two (2) scaled elevation drawings showing the sign design, dimensions and layout.

Acknowledgements and Signature

I certify that I have read this application and state that the above information is correct, and agree not to start the sign installation until this application has been approved and I have received a permit card.

I certify that I have the authority to request and sign for this permit as, or on behalf of, the property owner.

I agree to comply with the laws of this state and the zoning regulations established by the City of Newnan, and any violation of these will cause immediate revocation of the sign permit.

Applicant Signature: _____ Date: _____